



Ministério Público
Procuradoria Geral da República
Direcção de Finanças e Orçamento
Secção de Aprovevisionamento

Edifício Colmera, Dili – Timor Leste Telf. 3331165

Invitation to Bid (ITB)

Date: March 07, 2023

NCB No : 0002 / APROV / UAJ / PGR / III / 2023

1. The RDTL Ministry of Public, Procurement Services invites potential Companies to participate in this bid for **Supply of Vehicles for Ministry of Public**.
2. The bidding document and additional copies may be purchased for a non-refundable fee of : **USD20.00 (twenty USD dollar)** at address as specified in **item no 4 of this letter** or can be downloaded freely from: <http://www.mp.tl>
3. Bidding will be conducted as a **two envelopes procedure**, wherein the **Technical Proposal** and **Financial Proposal** shall be submitted together in **separate sealed envelope as specified in Section 1 Instruction to Bid Item No. 5**. The bidders shall note carefully the instructions in the bidding documentation.
4. The pre bid meeting will be held in **Ministry of Public meeting room Colmera Dili Timor Leste on April 12, 2023 at 10.00 Hour**.
5. Bid shall submitted to: Procurement service, Ministry of Public, Colmera Dili, Timor-Leste **On or before 15:00 HTL, April 20, 2023** and the **technical proposal will be opened at 15:30 HTL at the same day** in the presence of bidders who wish to attend.
6. **Late Bids:** bids received after the above time and date shall not be considered
7. **Bid Security** - Bidders are required to provide a bid security which shall be **at least 2% of bid price**. The bid security shall be an on-demand irrevocable bank guarantee or Bank Cheque made out to the Government of Timor-Leste. **All Bids received without bid security will not be considered**
8. **IMPORTANTLY NOTE:** Bidder should consider the tender assesment criteria provided in section 3 bidding documents. This assesment breakdown directly reflect the importance of each component of the proposal submissions and final award shall be based on a value for money assesment.
9. **Performance Guarantee-** prior to the signing of the Contract, the winner of the bid shall be required to provide performance guarantee as specified in bid data sheet. The performance guarantee shall be an on-demand irrevocable bank guarantee, a certified bank draft or international money order made out to the Government of Timor-Leste. **A contract will not be awarded to bidders unable to provide performance guarantee before signing the contract.**



Best Regards,

Gil da Conceicao Savio
Secretary General PGR



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